



FAMILY LEGACY

LIVE TRANSFORMED.

OPPORTUNITY PROFILE

Senior Advisor Legacy Academies

Family Legacy Missions International



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ABOUT US

At Family Legacy Missions International our work is focused on one goal: Glorifying God by **empowering vulnerable and orphaned children** in Zambia to live out their God-given potential.



You see, we believe that these children have the potential to strengthen their country, communities and families. Through academic, physical, spiritual and emotional care, true transformation can and will happen. Our calling is to provide the tools for them to take over as tomorrow's leaders be it in their home, their country or around the world.

Through Legacy Academy, we serve over 10,000 primary and secondary students. From school uniforms, textbooks, school supplies and more, we provide the necessary tools for students to begin their educational journey.

The Tree of Life Children's Village is a transitional full-time living facility for 500 children who have faced situations no child should have to experience. Spanning over 130-acres, the Tree of Life has a neighborhood of homes, a school, access to quality healthcare, playgrounds, and so much more.

The reality of graduating from high school is a distant dream for many of the children that first enter our program. Going to a trade school or even graduating from university is an even bigger feat. The Excel Beyond program was created to give students an opportunity to achieve their wildest dreams of becoming a professional in their preferred field or learn a trade to become employed.

Camp Life is a cornerstone of Family Legacy's mission to bring hope and transformation to Zambia's most vulnerable children. It is a powerful, week-long experience for both the thousands of children we serve and the hundreds of ambassadors who travel to Zambia to serve alongside us.

Come Grow With Us.

Our History

Family Legacy is founded

2001

25 volunteers travel to Zambia to hold VBS at 3 orphan homes

2003

Tree of Life Children's Village opens

2009

2002

8 volunteers travel to Zambia to lead VBS at orphanage in Chainda

2007

The child sponsorship program begins

2010

We open and pilot 4 schools

The Legacy Center opens

2011

Chainda LA opens. 2015-2017 we add 10,000 students

2017

51,000 books to open 18 school libraries

2022

2014

Excel Beyond begins

2020

COVID closes Camp Life for 2 summers

2023

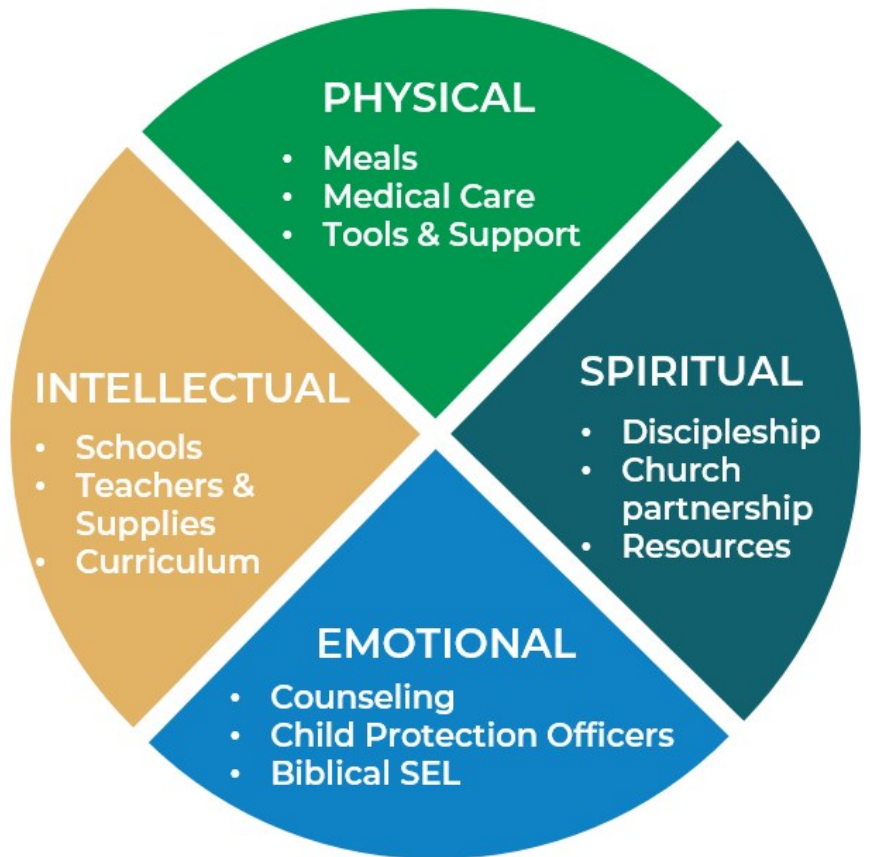
Hope for Zambia begins



We are one partner investing in the life of a child



**Our approach is holistic:
4 Pillars**



At a glance



By the numbers:

- > 14,000 children in 22 schools
- > 4 million hot meals served a year
- > 500 children housed at Tree of Life
- > 250 Camp Life volunteers



"Jesus said, 'I will not leave you as orphans, I will come to you.' "

John 14:18

Family Legacy Missions International is seeking an experienced Senior Advisor for Legacy Academies to advise on Legacy Academy processes, donor relations and student policies. Salary \$65-75k. We are looking for a detail oriented, relational leader, who is spiritually fit to shepherd high-capacity donors and who is passionate about Family Legacy's mission.

What You'll Be Doing:

Under the leadership of the Senior Director, Sponsorships, the Senior Advisor, Legacy Academies will also oversee budget and purchasing on the US side for Legacy Academies and help with the Family Legacy Missions Zambia side. This role will also manage and procure partnerships with universities and be a liaison on student issues communicating with high level sponsors.

- IMPROVE and COLLABORATE on Process Development
- Goal implementation and Process development both FLMI & FLMZ
- MANAGE Donor Relationships by developing
- Effective policies for clear communications to sponsors
- Facilitation with other departments on student lifecycle and profile
- CONSULT on student policies w/FLMZ - development & final review
- Program & attendance requirements as well as Child Privacy Policies
- Student handbook w/details in sponsor handbook
- OVERSEE Financial / Purchasing
- MANAGE SPONSORSHIP ENGAGEMENT & RETENTION
- UTILIZE Database
- ADDRESS and CONSULT on Student issues
- Work through issues as well as communications w/LA & high level sponsors
- Develop a deep understanding of and commitment to the spiritual mission of Family Legacy Missions Inc (FLMI).
- Represent FLMI in a positive, pleasant manner by providing excellent customer service at all times. Serve as a role model and adhere to Standards of Behaviors. Handle requests and concerns in a friendly, fair and impartial manner. Support the Ministry's mission, vision, and values.
- **Candidate will need to be available to travel to Zambia as needed, no more than three times per year for at least two weeks each time.**

WHAT WE'RE
LOOKING FOR

About You

What You Bring:

- Bachelor's Degree
- Proficient with Excel (formulas, VLOOKUPs, pivot tables) Microsoft suite of products
- Demonstrates servant-leadership
- Always operates with a high level of confidentiality, trust, and candor
- Excellent written and verbal communication skills
- Strong interpersonal/human relation skills
- Ability to interact with diplomacy and tact amid influential constituents and diverse groups
- Demonstrates flexibility and adaptability to various situations
- Proven project management expertise (timelines, deliverables, action items, responsibilities)
- Customer service focus (timeliness of response, going the extra mile for donors)
- Budget creation and tracking experience
- Organized and detailed-oriented
- Exceptional team player and individual contributor faculties
- Ability to multi-task and prioritize in a fast-paced environment
- Pro-active and solutions-oriented
- Exude high energy and enthusiasm
- Energetic and creative drive to solutions
- Willing to assist with Camp Life and other initiatives as needed

What We'll Bring:

- Comprehensive health care and wellness plans for your entire family
- 403(b) plan with company match
- Generous paid holidays, paid time off, and wellness days
- Colleagues who care and pray for the ministry and each other
- Coffee Chats, Taco Talks, Monday Morning Huddles, Tuesday Morning Prayer, Weekly 1:1s, Lunch & Learns and more!
- We pay 100% of our base plan medical premium.
- Onsite gym
- Hybrid work schedule, in the office 8:30am - 5pm Monday-Wednesday, and WFH/remote on Thursdays and Fridays.

Look forward to connecting!